

WYOMISSING AREA SCHOOL DISTRICT 2021-6067

Minutes August 23, 2021

The regular meeting with committee reports of the Board of School Directors, convened in the JSHS Auditorium at 6:03 p.m. with Mrs. Maria Ziolkowski, Board President, presiding.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Ziolkowski asked if anyone would be recording the meeting. Mr. Arnst indicated he would be recording the meeting.

Board Members Present: Mrs. Harenza, Mrs. McAvoy, Mr. McCaffrey, Mrs. Phillips, Mr. Pottieger (6:07pm), Mrs. Taylor, Mrs. Waxler, and Mrs. Ziolkowski

Board Members Absent: Mr. Redner.

Administrative Staff Present: Mr. Scoboria, Dr. Woodard, Mr. Boyer, Mr. Arnst, Mr. Cafoncelli, and Dr. Babb, WREC Principal.

Attendees: Nick Philippides and Abbey Frost – Olivet Boys and Girls Club
Alex Gabryluk, Technology Support
Sheri Piveteau, Administrative Assistant
An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

- Committee of the Whole Meeting – September 13, 2021, 4:45 p.m. Community Board Room
- School Board Business Meeting – September 27, 2021, 6:00 p.m. Community Board Room

LIAISON REPORTS

- A. Berks County Intermediate Unit Board Report – Mrs. Taylor reported they met last Thursday, the 19th. She said for the 21-22 school year the BCIU will be in 42 different sites around the commonwealth serving over 70,000 students in kindergarten through 12th grade, as well as another 13,500 early childhood education students. The focus this year is on employee engagement, motivating staff and professional development. The BCIU approved their health and safety plan and Mrs. Taylor said a lot of districts look to the IU as a guide. They are recommending universal masking, and employees that go into other districts will follow the strictest guidelines and will be wearing a mask. Next meeting is scheduled for September.
- B. Berks Career & Technology Report – Mr. Pottieger reported no Meeting, but BCTC will require masks for all students at the start of school tomorrow.
- C. Berks EIT Report – Mr. Boyer said no meeting, they will meet later in the Fall.

Minutes August 23, 2021

- D. Wyomissing Area Education Foundation – Mr. McCaffrey said no meeting since the last report. Fall fundraiser is coming and reminder to please shop smile.amazon.com as WAEF gets a percentage of anything you buy.
- E. Legislative Report – No report.
- F. PTA – Mrs. Phillips reports that the first official meeting is tomorrow.

PRESENTATION

Olivet Boys and Girls Club / West Reading Elementary Club –
Presentation – Dr. Babb, WREC Principal

Mr. Scoboria shared we have an exciting update and presentation this evening, saying this is an item that administration and Olivet have been speaking about for a few years, prior to COVID. They are glad to start these conversations again. Mr. Scoboria introduced Dr. Babb, principal at WREC, to present information on the program, and he also shared that two Olivet employees; Nick Philippides (Wyomissing Area HS graduate) and Abigail (Abbey) Frost, were present to answer any questions the Board may have.

Dr. Babb said he appreciates the opportunity to speak and provided background on how the discussion to partner with Olivet began. He stated the program will provide structured programming for interested students/families after school when many parents are at work, and provide opportunities for enhanced learning and instructional support. They will provide structured physical activity using the WREC gym and playground and will be partnering with Olivet, an established and strong provider of after school programming in Berks County.

Dr. Babb highlighted the program details and said they propose to open by September 27 and hold hours after school from 3:00pm to approximately 6:30pm. The program would include WASD students only, grades 5-6 to start, eventually opening up to grades 3-4, and 7 with District transportation to WREC after school. The year one goal is 25-35 students, with 40-55 by year two and up to 75 by year three.

Dr. Babb reviewed the program highlights such as the “Power Hour” which is homework club, academic extension, and social and emotional learning. Olivet staff will work with WREC teachers to strengthen school and club cohesion. They will have recreation/physical activity as well as snack and dinner. There could be special guests or events, such as the West Reading Police Department. Registered students become Olivet members and have access to many County-wide programs and special events. Dr. Babb stated the program will use cafeteria space and the

Minutes August 23, 2021

gymnasium and would work around WASD school team practices, and also use the playground and classroom once BCIU Pre-K moves to WHEC.

Olivet will assign one full time director and two part-time staff which will be adjusted per club numbers as needed. WASD HS students could be approved to volunteer. No rent is charged to Olivet and no cost to WASD to host program. The club fee for WASD students/parents is \$20 per school year, waived for year one. There is no cost to students for snack/dinner.

Dr. Babb reviewed next steps and stated Olivet Board reviewed and provided initial approval on August 10. WASD Board reviews tonight and the MOU /Olivet agreement will be completed. Olivet staff would attend WREC back to school night or parent night to share information. The good news will be shared with WASD families to register grade 5/6 students.

Dr. Babb introduced Mr. Philippides and Ms. Frost from Olivet. Mr. Philippides thanked the Board for having them. He shared some of his background and that he is a WASD alumni. He is excited for the collaboration between Olivet and West Reading Elementary Center.

Dr. Babb, Mr. Philippides and Ms. Frost answered questions such as how they might target students for the program and how the Olivet staff is trained to help with social and emotional learning and academics. Mr. Philippides explained how this is a pilot program they are excited to begin with West Reading Elementary Center.

Mr. Scoboria thanked Dr. Babb, Olivet and the Board, saying this is a great opportunity to join the West Reading Elementary Center facility with the Olivet knowledge and expertise for after school programming.

PUBLIC COMMENT

None signed up to speak.

Jack Gombach – 105 S 4th Avenue, West Reading

He is President of the Borough Council of West Reading and as a neighbor to the school, said it was nice to hear the laughter and excitement of the first day. He wanted to share on behalf of the Borough, their full support of the Olivet program. He is looking forward to working together.

**ROUTINE
APPROVALS**

WYOMISSING AREA SCHOOL DISTRICT 2021-6070

Minutes August 23, 2021

TREASURER'S REPORT

Upon a motion by Mrs. McAvoy, and second by Mr. McCaffrey, the Treasurer's Report for July 2021 was accepted as presented.

Yeas: Mrs. Harenza, Mrs. McAvoy, Mr. McCaffrey, Mrs. Phillips, Mr. Pottieger, Mrs. Taylor, Mrs. Waxler, and Mrs. Ziolkowski.

Absent: Mr. Redner

Nays: None. Motion carried.

SUPERINTENDENT'S REPORT

Mr. Scoboria said he doesn't always get to have a Board meeting on opening day so he will share a few comments and highlights. Dr. Woodard and he were able to get out to the buildings and it was incredible to see the excitement and hear the laughter, seeing parents dropping off their children and teachers and staff greeting them. It was a very good first day. He is thankful to the bus drivers for getting our students to school and home again and for our facilities staff for their efforts keeping the buildings looking good with the challenge of the construction. He said office staff were working hard to greet the students, get them organized, rostered and to the right spots. He said it was nice to see teachers, counselors, nurses, instructional aides all welcoming the students back. Mr. Scoboria noted, the students have not been here fully since March of 2020. He expects day two to be better than day one and better each day going forward as we move through the 180 days of school.

Mr. Scoboria said he asked Dr. Woodard to share highlights of the programs that are fairly new and will be expanded throughout this year, such as with the Cook Center, including exciting news about developments and increased resources that are in place to help our Wyomissing Area families.

Dr. Woodard said at the JSHS they are rolling out the Hope Squad this school year and reminded this is a peer based schoolwide suicide prevention program. Dr. Woodard shared we are the second school in Pennsylvania to develop the Hope Squad and she is grateful for the Cook Center's grant funding and research-based curriculum to guide the work. Dr. Woodard said next week she will be visiting classrooms to share information about the Hope Squad, and she described the process to identify Hope Squad members and provide training.

Dr. Woodard said last January they held the Community Mental Health Night which was very well attended virtually. She said they are working again with the Cook Center to hold a series of virtual sessions throughout the year. They will use grant funding and will hold 6 sessions. Dr. Woodard reviewed the topics to be covered at the sessions and said the dates would be released soon.

Minutes August 23, 2021

Dr. Woodard said also in cooperation with the Cook Center, they are introducing individualized coaching support for our community, using grant funding; providing parents access to certified coaches to guide them through a step by step program including the education, structure, accountability and the consistency they need. Dr. Woodard reviewed the ways the certified coach will work with parents, and noted this is all provided at no charge. She said they are grateful to the Cook Center for sharing this suite of opportunities for the WASD community and she is excited about this partnership.

Dr. Woodard said the target group of the program is parents. The information will be shared via emails, website and social media platforms as well as newsletters. The resources will be available on the District website and can be utilized throughout the community.

Lastly Dr. Woodard shared they have 18 students enrolled in the Pre-K program, mostly all future WASD Spartans, so that is great news.

**A. CURRICULUM/
TECHNOLOGY**

Upon a motion by Mr. McCaffrey, and second by Mr. Pottieger the following Curriculum and Technology Items were approved:

1. Approve PDE Emergency Instructional Time Template
Background Information: The Board of School Directors approved a similar motion on September 14, 2020 for the 2020-2021 school year. PDE is extending this option for the 2021-2022 school year. While WASD intends to deliver a full-time in-person program for the entire school year, this approval would allow WASD to provide temporary virtual instruction should a classroom, grade level, or school be required to close for a set period per the Pennsylvania Department of Health. There is no current plan to use this provision, but approval provides WASD with flexibility to maintain student contact and instructional days through any impact from COVID-19.
2. Authorize Administration to develop a facility usage agreement with the Olivet Boys' and Girls' Club to provide an after-school program at WREC for the 2021-2022 school year
Background Information: District Administration and officials from the Olivet Boys' and Girls' Club have developed a proposal to open an after-school club at WREC for the 2021-2022 school year. This program would provide WASD students with the opportunity to receive academic enrichment, support for homework completion, and supervised recreation and physical activity at WREC. Olivet would be responsible to staff and fund the program and WASD would serve as partners to provide space,

Minutes August 23, 2021

share the club opportunity with District parents, and collaborate with Olivet staff to implement the program which provides increased support for students. The agreement document is subject to approval by our Solicitor.

Yeas: Mrs. McAvoy, Mr. McCaffrey, Mrs. Phillips, Mr. Pottieger, Mrs. Taylor, Mrs. Waxler, Mrs. Ziolkowski, and Mrs. Harenza.
 Absent: Mr. Redner.
 Nays: None. Motion carried.

**B. FINANCE/
 FACILITIES**

Upon a motion by Mrs. Taylor and second by Mrs. Phillips the following Finance and Facilities Items were approved:

During discussion Mrs. McAvoy asked about first day and staffing of our bus drivers, did we have a full staff? Mr. Boyer reported we started day one fully staffed, our transportation provider does a good job of recruiting and training.

Mrs. Taylor asked about Opportunities School, where were they were located and their specialty. Mr. Scoboria said it's a school that supports one of our students with an IEP whose needs exceed what the District can provide, but we do routinely partner with the Opportunities School and he will follow up with their location and specialty.

1. Approve driver list for 2021-22 with the provision that names may be added or deleted at the discretion of Administration.

Alicea, Veronica	Koch, Mike
Aulenbach, Donna	Krause, Louis
Bartlow, Betty Jo	McNamara, Sharon
Beeman, Cody	Mell, Beth
Brady, Tina	Michalowski, Cindy
Brehm, Steve	Miller, Richard
Cipres-Leon, Alexis	Moatz, Asya
Crupi, Tina	Moran-Valle, Misael
El-Lakany, Kamel	Myers, Dawn
Flores-Hernandez, Javier	Patton, Debra
George, Kristen	Patton, William
Hafer, Sterling	Plank, Mike
Hafer-Walls, Mary Jo	Porter, Shamisha
Hansen, Thomas	Puntiel, Florangel
Hardy-Neil, Karon	Ramirez-Cruz, Bianca
Harrison, Nitida	Scheetz, Craig
Heim, David	Schultz, Larry
Hetrick, Barbara	Suero-Matos, Katherine

Minutes August 23, 2021

Hicks, James	Sweigert, Richard
Kantner, Steve	Walters, Naimah
Klatt, Angela	Wasser, Rebecca

2. Approve the transportation schedules for 2021-22.
3. Approve copier lease contract renewal with Marco for a term of five years. *Background Information: Copier lease will be a five-year term that will begin August 23, 2021. Total contract per month will be \$4,562.56 for cost of equipment and service. This is a savings of \$3,116.*
4. Approve agreement with the Berks County Intermediate Unit (BCIU) to provide Title I services at St. Ignatius, LaSalle Academy, Sacred Heart and St. Peters, (the cost of the services is \$7,053.28) and Title II services at Sacred Heart at the cost of \$3,257.90 and Title IV services at Sacred Heart at the cost of \$1,199.92.
5. Approve tuition contract agreement with Opportunities School for student #302833. The yearly tuition rate is \$39,130.

Yeas: Mr. McCaffrey, Mrs. Phillips, Mr. Pottieger, Mrs. Taylor, Mrs. Waxler, Mrs. Ziolkowski, Mrs. Harenza, and Mrs. McAvoy.

Absent: Mr. Redner.

Nays: None. Motion carried.

C. PERSONNEL/
POLICY

Upon a motion by Mrs. Waxler, and second by Mrs. Taylor the following Personnel and Policy items were approved and ratified:

During discussion Mrs. Waxler asked what is safety care training? Mr. Scoboria said that Mrs. Lengle, Director of Pupil Services, chairs this training where teachers, instructional aides and others in the building get training every year. There is a re-certification process to ensure that if a student is having difficulty or an episode, there is a trained team approach. This makes sure the student is safe, staff is safe and all the other students are safe.

Mrs. Phillips asked for clarification about the Professional staff moving from WREC to JSHS. Mr. Scoboria said this is likely a movement of staff following students moving from WREC to JSHS. Dr. Babb confirmed and said the aides moved from WREC to JSHS, following their students who moved grade levels.

1. RESIGNATIONS/RETIREMENTS

Minutes August 23, 2021

- a. Salaried Support Staff
 - 1) **Ginger Gantert**, Business Office Secretary, District Office, resignation effective last day worked August 20, 2021.
 - b. Hourly Support Staff
 - 1) **Shelby Button**, Instructional Aide, WHEC, resignation effective last working day June 4, 2021.
2. REQUEST APPROVAL OF THE LEAVE OF ABSENCES PER ATTACHED
3. APPOINTMENTS
- a. Professional Staff
 - 1) **Dustin Caruso**, Special Education Teacher, JSHS, M/Step 4, \$59,616, ratification effective August 20, 2021.
Background Information: Mr. Caruso received his Bachelor of Science in Elementary and Special Education from Alvernia University and his Master's in Education Administration from Cabrini College. He was previously employed by New Story and Twin Valley School District. This position is being filled due to a resignation.
 - b. Supplemental Staff
 - 1) **Elizabeth Toigo**, Technical Co-Director, JSHS, at a stipend of \$1,099, ratification effective the beginning of the 2021-22 school year.
Background Information: This position is being filled due to an internal transfer.
4. POSITION/TITLE CHANGE
- a. Hourly Support Staff
 - 1) **Beth Rothermel**, Part-time Cafeteria / Recess Monitor, WHEC, to Part-time Instructional Aide, WHEC, 5 ½ hours/day, at a wage rate of \$11.70/hour, ratification effective August 23, 2021.
Background Information: This position is being filled due to a resignation.
 - 2) **Karon Hardy-Neil**, Full-time Custodian, WHEC, to Full-time Custodian, JSHS, no change in hours or wage rate, ratification effective August 23, 2021.

Minutes August 23, 2021

- 3) **Marcus Copeland**, Full-time Custodian, JSBS, to Full-time Custodian, WHEC, no change in hours or wage rate, ratification effective August 23, 2021.
- 4) **Rebecca Botvin**, Full-time Paraprofessional, WREC, to Full-time Paraprofessional, JSBS, no change in hours or wage rate, ratification effective August 23, 2021.
- 5) **G. Marsha Brown**, Full-time Custodian, JSBS, to Full-time Custodian, WREC, no change in hours or wage rate, ratification effective August 23, 2021.
- 6) **Liliana Farisato-Folk**, Full-time Custodian, JSBS, to Full-time Custodian, WHEC, no change in hours or wage rate, ratification effective August 23, 2021.
- 7) **Corey Steele**, Full-time Custodian, WREC, to Full-time Custodian, JSBS, no change in hours or wage rate, ratification effective August 23, 2021.
- 8) **Hannah Burton**, Part-time Paraprofessional, WREC, to Part-time Paraprofessional, JSBS, no change in hours or wage rate, ratification effective August 23, 2021.
- 9) **Holly Miller**, Full-time Paraprofessional, WREC, to Full-time Paraprofessional, JSBS, no change in hours or wage rate, ratification effective August 23, 2021.

5. WAGE INCREASES

a. Professional Staff

Request ratification for the following professional staff to provide training and receive compensation at the WAEA work outside contract hourly rate per below:

- 1) **August 12 and 13, 2021 – Safety Care Training (7 hours/day for a total of 14 hours)**

a) **Karen Ostrander**

b. Hourly Support Staff

Request ratification for the following Instructional Aides to participate in WREC faculty and grade level meetings and receive compensation at their regular hourly wage rate per below:

- 1) **August 17 - up to 5 ½ hours/day**

a) **Billie Jo Calnan**

b) **Reanna Martin**

WYOMISSING AREA SCHOOL DISTRICT 2021-6076

Minutes August 23, 2021

7. TRAINING/WORK HOURS

a. Support Staff

1) **August 12 and 13, 2021 – Safety Care Training
(6 hours/day for a total of 12 hours)**

a) **Melissa Brand**

b) **Kami Fecho**

11. TEACHER MENTORS

Request approval of the following Teacher Mentor for the 2021-22 school year per assignment below:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Laren Darr	Dustin Caruso	Special Ed Teacher	\$500.00

12. SUBSTITUTES

a. Support Staff (deletions)

1) **Diane Torres** Nurse

2) **Marcy Yeich**, Nurse

13. VOLUNTEERS

14. POLICIES

Second Reading/Approval of the following Policies:

103 Discrimination/Title IX Sexual Harassment Affecting Students

218.3 Discipline of Student Convicted/Adjudicated of Sexual Assault

221 Dress and Grooming

247 Hazing

249 Bullying/Cyberbullying

317.1 Educator Misconduct

Yeas: Mrs. Phillips, Mr. Pottieger, Mrs. Taylor, Mrs. Waxler, Mrs. Ziolkowski, Mrs. Harenza, Mrs. McAvoy, and Mr. McCaffrey.

Absent: Mr. Redner.

Nays: None. Motion carried.

OLD BUSINESS None.

NEW BUSINESS None.

WYOMISSING AREA SCHOOL DISTRICT 2021-6077

Minutes August 23, 2021

**RIGHT TO KNOW
REQUEST**

RTK Request	Date of Request	Solicitor Fees	Staff Assigned	Staff Hours
Could you please run a search of your registered student database by these addressees (1001 Hill Avenue and 701 Reading Avenue, Wyomissing, PA) and tell us how many students attend your school district from each of these locations and their grade levels? Please report this information separately by property.	7/6/21	No	M. Boyer. S. Arnst. C. Hollen	0.5
An electronic copy of all payment transactions for fiscal year 2020.	8/6/21	Yes	M. Boyer	0.5
Real Estate tax collections payments as of the request fulfillment date for the current 2021/22 tax year	8/10/21	No	M. Boyer	0.25
1.) Number of district students sent to other public districts for instruction. 2.) Number of district students attending private schools for which district pays any part of the instructional or transportation costs. 3.) Justification and/or explanation for all costs incurred by the district for the students identified in questions 1& 2.	8/8/21	No	M. Boyer. J. Lengle C. Hollen.	2

**UPDATES FROM
ORGANIZATIONS**

None.

ADJOURNMENT

A motion was made by Mrs. Taylor second by Mrs. McAvoy, to adjourn at 6:51 p.m.

Board Secretary